Connecting a PC Laptop

1. Turn the ITS System ON

- See the classroom document for your classroom for more information on starting the system. You can find this information at go.illinois.edu/classtech.

- **STOP! DO NOT POWER ON YOUR LAPTOP!** If your laptop is already on, power it off or close the lid. Attaching your laptop to the system before it is powered on reduces the chance of connection problems.

2. Locate the VGA or HDMI cable in the cabinet

   **NOTE:** the VGA or HDMI cable may be anchored in the input panel, in which case you do not need to locate the cable or plug it in to the input panel.

**Using VGA**

- Plug one end of the VGA cable into the VGA connection on the Input Panel; plug the other end into your laptop’s VGA port.

- Make sure you are plugging the VGA cable into the **input** port, NOT the monitor port (see image below).

- If using audio, plug one end of the audio cable into the Audio In jack on the Input Panel and the other end into your laptop’s headphone jack.

(217) 333-8165
classtech@illinois.edu
go.illinois.edu/classtech

For additional support please call Classroom Technologies at (217)333-8165.
Using HDMI

- Plug one end of the HDMI cable into the HDMI connection on the Input Panel and plug the other end into your laptop’s HDMI port (see image below).

3. Power on your laptop

4. Press the Laptop or HDMI button on the Control Panel

   **NOTE:** If the image is off center, use the H. Shift knob or the Auto-Image button on the input panel to center it.

Adjusting the Display on your laptop for optimal projection quality

**In WINDOWS 7 or 8**

a. **TO START**
   i. Hit the Windows key + the P key together.
   
   ![Windows Key + P]

   ii. Hit Duplicate

b. **IF THE IMAGE IS STILL NOT DISPLAYING**
   i. Right Click on the desktop
   ii. Select *Screen Resolution* from the drop down menu
   iii. Hit the *Detect* button
      1. An option titled *Multiple Displays* will appear
      2. Select *Duplicate these Displays*
   iv. Set your *Resolution* to 1280 x 800.

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In older operating systems
Press the F(n) key + the appropriate F(number) key at the top of the keyboard:

<table>
<thead>
<tr>
<th>Brand</th>
<th>Acer</th>
<th>Del</th>
<th>Gateway</th>
<th>HP</th>
<th>IBM/Lenovo</th>
<th>Sony</th>
<th>Toshiba</th>
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