

## TSDC Operations Roles and Responsibilities

### Site Managers

Time Commitment: 40 hours per week, depending on action items.

- Manage data center floor space.
- Work directly with server admins and other implementation personnel to coordinate turn-ups process flow, to ensure smooth installation of servers in the data center.
- Direct management of Electrical, HVAC, and physical data center security.
- Responsible for the data center POD design and cabling plant installations at ACB, DCL and HAB.
- Responsible for the data center design and cabling installation at ACB, DCL and HAB.
- Maintain the orderliness of the data center floor.
- Ensure tenant's adherence to the data center code of conduct.
- Provide partnership and collaboration between multiple departments on campus(es) in relationship to Technology Services Data Center space.
- Provide data center knowledge on policies and procedures related to data center best practices.
- Provide guidance on cost effective solutions by offering additional options as the overall best practices for TSDC are created.
- Provide an understanding of working for a larger department that manages large data centers.
- Assist with the creation of all data center processes and procedures for TSDC.
- Gather information on where departments are headed and provide information to clients on shared storage along with vm services available throughout campus.
- Continue down the path of leading data center sustainability for all campuses.
- Analyze the effectiveness of the greater shared datacenter effort and help where possible to meet the group's greater goals through offering feedback, and by taking on appropriate action items.
- Represent College or unit's general interests in the datacenter consolidation efforts of the campus advocating for tenants and potential tenants.

### Data Center Operational Specialist

Time Commitment: 37.5 hours per week

#### Committee Responsibilities

- Advise on policy and implementation decisions for the TSDC in meetings and in response to documents and procedures.
- Analyze the effectiveness of the greater shared datacenter effort and help where possible to meet the group's greater goals through offering feedback, participating in working teams, and by taking on appropriate action items.
- Represent College or unit's general interests in the datacenter consolidation efforts of the campus advocating for tenants and potential tenants.

#### Day to Day Operational Responsibilities

- Implement data center floor space plans.
- Assist in coordination of turn-ups process flow, to ensure smooth installation of servers in the data center.
- Assist in coordination of Electrical, HVAC, and physical data center security.
- Responsible for the data center POD implementation and cabling installations at ACB, DCL and HAB.
- Maintain the orderliness of the data center floor.
- Ensure tenant's adherence to the data center code of conduct.
- Provide data center knowledge on policies and procedures related to data center best practices
- Assist with the creation of all data center processes and procedures for TSDC.