

September 1, 2021

Melanie Loots, Executive Associate Vice Chancellor for Research and Innovation
Office of the Vice Chancellor for Research and Innovation
University of Illinois at Urbana-Champaign

Dear Melanie:

As Vice Chancellor for Research and Innovation, I am pleased to be able to contribute to the retention of Michael Brosco, Director of Research Applications Development. His leadership, innovation, and attention to detail have saved countless hours of manual labor while reducing human error through the automation of several processes. The Commitments Application is being pushed campus-wide and has received backing from the Business-IT Collaboration to create resources such as training videos, best practices, and FAQs. Michael's FABplus Application allows units to track equipment under \$1,000.00, manage loan forms, and plan for equipment replacement. His team's HR Search tool has made the hiring process much more streamlined and easier for search committee members to compare candidates and provide beneficial feedback.

Mr. Brosco's team has demonstrated a profound proficiency for improving processes for both faculty and staff across campus. Pending his decision to stay, we would like to offer him \$375,000 over five years to hire another programmer as well as \$10,000 to enable his team to upgrade their computers and implement cutting-edge software.

I hope this offer will result in Michael's decision to remain with the OVCRI.

Sincerely,

Susan A. Martinis
Vice Chancellor for Research and Innovation

c: Sharee Robinson, Evan Simpson